**Ms. Schambach’s**

**Classroom Policies & Procedures**

**Classroom Rules**

* Be courteous to teachers, staff, and students.
* Follow directions the first time they are given.
* Keep all hands, feet and objects away from others and others’ property.
* Raise your hand for permission to speak or leave your seat.
* Follow all school safety rules.

**Consequences** – A magnetic number chart will be utilized. For each movement of a student’s number there is a consequence. At any time, a consequence can be issued without these steps if warranted.

* A verbal warning will be issued prior to a student receiving their first number movement.
* A number being moved coincides with a period of recess time that will be lost.
* Students who lose recess time will serve that time the following day.
* If a detention is earned, parents will receive notice prior to the detention date.

**Rewards**

* A variety of rewards are used to reinforce positive behavior.
* Verbal praise, stickers, bookmarks, erasers, etc. Candy may also be distributed. If your child has allergies, please notify me.

**Attendance**

* School starts at 8:00. Be on time!
* Students are marked tardy if they arrive after 8:05.
* Students who arrive late (after 8:05) should check in at the front office and receive a pass.
* Excessive tardies will result in consequences issued by administration.

**Birthdays**

* Treats are not permitted in class. This is a school policy.
* Students receive a pencil and certificate from the office.
* I also provide a little something to celebrate each child’s special day.

**Bathroom**

* Students are encouraged to use the restroom before school, during recess, and lunch.
* A restroom break is also provided in the afternoon.
* Time out of the classroom is time away from instruction and learning.
* Emergencies do arise! Based on individual needs.

If at any time you have questions, comments, or concerns, please contact me. I can be reached the quickest way via a note on the green sheet or by email. Please allow 24 hours for a response. It is important that we keep the lines of communication open.

Please detach the lower portion and return.

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My parents and I have read and understand the policies and procedures of Ms. Schambach’s first grade class.

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Student’s Name Date

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Parent’s Printed Name Parent’s Signature